

Q&A Responses – Tranche #2

Q#1: How many total users are anticipated to use the ERP system, and how are they broken down by role or access level?

Answer: LACAHS anticipates approximately 10 full-access users and 15 limited-access users

Q#2: How does LACAHS currently manage its budgets?

Answer: Budgeting is currently managed entirely through Excel on a manual basis. LACAHS is seeking an automated solution.

Q#3: How does LACAHS currently track grants and funding, and does LACAHS act as a grantee, grantor, or both?

Answer: LACAHS operates exclusively as a grantor. LACAHS receives revenue through Measure A (a Los Angeles County sales tax measure approved in 2024) and passes through approximately 70% of funds to 13 eligible jurisdictions. The remaining 30% (exclusive of a 5% administrative allocation) is programmatic funding managed directly by LACAHS, with a portion awarded to sub-recipients who administer funds on LACAHS's behalf. Grant tracking is currently handled through the Neighborly platform.

Q#4: Does LACAHS use or intend to use a formal procurement or bid management system?

Answer: LACAHS does not currently utilize a formal procurement or bid management system but is in the process of hiring a Procurement Director who will evaluate and develop procurement processes going forward. While not a current requirement of this RFP, LACAHS is open to solutions that support procurement automation and centralization.

Q#5: Is LACAHS agnostic with respect to ERP vendor selection, or hiring based on certain system skillsets?

Answer: Yes, LACAHS is fully vendor agnostic. This is a true discovery process and no vendor is currently considered a front-runner. Job postings for open roles have not been written to favor any specific ERP platform. The ultimate ERP selection will be based on the outcome of this RFP evaluation process.

Q#6: How many bank accounts does LACAHS manage, and does LACAHS currently have direct bank connectivity with its financial system?

Answer: LACAHS manages around 20 bank accounts across three banks: roughly 13 accounts corresponding to each eligible jurisdiction and approximately 6 accounts for LACAHS's internal operations. Of the three banks, two currently support bank feed connectivity, which has been set up within the existing financial system (Sage Intacct).

Q#7: How does LACAHS currently manage employee expense reports, and what is the approximate monthly volume?

Answer: Employee expense reports are currently managed through Ramp. Monthly volume is roughly 15–20 reports.

Q#8: What is LACAHS's current HR system, and are there plans to replace or integrate it?

Answer: LACAHS currently uses BambooHR for human resources functions and requires integration capability with the selected ERP. However, LACAHS may be open to exploring alternative solutions.

Q#9: What are LACAHS's current system integrations?

Answer: LACAHS's current integrations and connected systems include Bill.com (accounts payable), Ramp (expense management), Power BI (reporting), and Neighborly (grant management). LACAHS is also exploring a future integration with Moody's, which is used for loan underwriting in connection with its Production, Preservation & Ownership (PPO) program. LACAHS is open to replacing Bill.com, Ramp, and other solutions if the selected ERP provides comparable or improved functionality at a reasonable total cost.

Q#10: How many vendors/suppliers does LACAHS currently have, and are you using any automated scanning of supplier invoices today?

Answer: LACAHS currently has approximately 50–75 active vendors. Vendor invoices are submitted manually through Bill.com. Invoice approvals are also routed through Bill.com, with approximately 10 individuals participating in approval chains.

Q#11: How many grants or funding recipients is LACAHS currently managing?

Answer: LACAHS is in the early stages of administering funding. Current funding recipients include the 13 eligible jurisdictions, 9 awardees under LACAHS's most recent RFP, approximately 20 TA recipients, and approximately 10 PPO-related developer distributions.

Q#12: How does LACAHS currently handle financial and programmatic reporting, and is there a business intelligence or reporting integration in place?

Answer: Financial reporting is performed within Sage Intacct, while programmatic reporting is managed separately within the Neighborly platform. Reconciliation between the two systems is currently a manual process. LACAHS is in the early stages of exploring a Power BI integration that would consolidate data from both systems.

Q#13: Does LACAHS have fixed assets or leases that need to be tracked within the ERP?

Answer: LACAHS does not currently have a significant number of fixed assets or leases, however, LACAHS is looking for a solution to track the various subscription-based IT arrangements.

Q#14: The RFP includes property management and asset management as an optional ("should have") requirement. Can LACAHS elaborate on this need?

Answer: LACAHS may own properties in the future, so is open to having the optionality and capabilities within the system. Vendors may speak to the "should have" requirements at their discretion, but should focus on the "must have" requirements.