



Los Angeles County Affordable Housing Solutions Agency
Budget and Administrative Executive Committee Meeting

500 West Temple Street, Room 372
Los Angeles, CA 90012

TELECONFERENCE LOCATIONS:

***Long Beach City Hall, 11th Floor
411 W. Ocean Boulevard, Long Beach, CA 90802
**California Community Foundation Headquarters
717 W. Temple Street, Room 545, Los Angeles CA 90012**

Monday, May 5, 2025

3:00 PM

AUDIO FOR THE ENTIRE MEETING. (25-2608)

Attachments: [Audio](#)

I. ADMINISTRATIVE MATTERS

1. Call to Order and Roll Call. (25-2394)

Chair Richardson called the Los Angeles County Affordable Housing Solutions Agency Budget and Administrative Executive Committee (LACAHS Executive Committee) Meeting to order at 3:05 p.m.

Martha Arana, Commission Services Division, Executive Office of the Los Angeles County Board of Supervisors, conducted the roll. The following Board Members were:

Present: *Rex Richardson, **1st Vice Chairperson Miguel A. Santana, *2nd Vice Chairperson Victor A. Sanchez, Board Member Holly J. Mitchell, Board Member Natalie Knott and *Board Member Jorgel Chavez

2. Items to be Added or Reordered on the Agenda. (25-2395)

There was no action taken on this item.

Attachments: [Public Comment/Written Correspondence](#)

3. Call for Disclosures/ Recusals: Directors will disclose any item in which they have a conflict of interest under state law and acknowledge whether they will recuse from that item. Among other state laws, the Levine Act may require recusal on items involving a contract or entitlement where a campaign donor is an interested participant or applicant. (25-2501)

Chair Richardson introduced this item and asked if any members of the LACAHS Executive Committee had disclosures to make for any item on the May 5, 2025 agenda, in which they may have a conflict of interest under state law, and to indicate whether they would be recusing from voting on any item on the agenda.

There were no disclosures or recusals for any of the items listed on the May 5, 2025 LACAHS Executive Committee agenda.

4. Approval of the April 14, 2025 LACAHS Budget and Administrative Executive Committee Meeting Minutes. (25-2444)

Opportunity was given to members of the public to address the LACAHS Executive Committee. There was no public comment on this item.

On motion of Second Vice Chair Sanchez, seconded by First Vice Chair Santana, the LACAHS Executive Committee approved the meeting minutes of April 14, 2025. Said motion was duly carried by the following

Ayes: 5 - Chair Rex Richardson, 1st Vice Chairperson Miguel A. Santana, 2nd Vice Chairperson Victor A. Sanchez, Board Member Holly J. Mitchell and Board Member Natalie Knott

Absent: 1 - Board Member Jorgel Chavez

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

II. DISCUSSIONS/ACTIONS

5. Expenditure and Staffing Plan Development, and Board and Stakeholder Engagement Activities. (25-2445)

Chair Richardson inquired on the items scheduled for the May 2025 LACAHSAs regular meeting to be on track for decision-making items that need to be voted on at the June 2025 LACAHSAs meeting. Interim CEO Johnson explained that a draft LACAHSAs Expenditure Plan will be presented at the May 14, 2025 to allow for feedback from the LACAHSAs Board in anticipation of a vote by the LACAHSAs Board at its June 2025 regular meeting.

First Vice Chair Miguel A. Santana questioned if there has been any feedback from the LACAHSAs Board or stakeholders on the proposed LACAHSAs Draft Expenditure Plan. Interim CEO Johnson responded that he has received feedback from a few Council of Governments (COGs) and that he will be presenting the Draft LACAHSAs Expenditure Plan to the City of Los Angeles soon.

Chair Richardson added that during his quarterly meeting with LACAHSAs Member Karen Bass (Mayor of the City of Los Angeles), discussion took place on an early draft of the LACAHSAs Expenditure Plan and since, some estimates to the plan have slightly changed.

First Vice Chair Santana also questioned the flexibility on the uses of the funds that the cities may have – a question that was raised during a meeting held with the COGs . Mike Maurer, Partner with Best Best and Krieger and General Counsel for LACAHSAs, responded that the final version of the LACAHSAs Draft Expenditure Plan will give more details of the eligible uses of the funds as they are permitted by statute.

Interim CEO Johnson added that LACAHSAs will create guidelines for every jurisdiction, and Chair Richardson explained that each city will have an agreement (Memorandum of Understanding) with LACAHSAs that will detail the amount each jurisdiction will be allocated along with details on the permitted usage of the funds each city will receive.

General Counsel Maurer further added that Measure A funds will be distributed to LACASHAs in increments throughout the fiscal year. Interim CEO Johnson also reminded the LACAHSAs Board that final distribution numbers may change due to the unexpected fires Los Angeles experienced in early 2025, and the \$3 million loan LACAHSAs must pay back to the Los Angeles County Board of Supervisors.

Board Member Victor A. Sanchez inquired on the feedback LACAHSAs received during the meeting held with the COGs. Interim CEO Johnson responded that the main topic revolved around how LACAHSAs could make it easier to work alongside the COGs. Interim CEO Johnson reported a virtual Regional COG meeting is scheduled for May 28, 2025 at 4:00 p.m. where he would provide updates and address COG concerns.

Opportunity was given to members of the public to address the LACAHSAs Executive Board. There was no public comment on this item.

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

6. Allocation of 15% Annual Priorities Funding within Production, Preservation and Ownership Category. (25-2446)

Chair Rex Richardson presented the item and introduced Ryan Johnson, Interim CEO of LACAHSAs, to present the Allocation of 15% Annual Priorities Funding within Production, Preservation and Ownership (PPO) Category.

Interim CEO Johnson reported that options will be available regarding the 15% allocation designated to LACAHSAs for its “Annual Priorities” for consideration and vote of the full LACAHSAs Board at its regular meeting scheduled for May 14, 2025.

General Counsel Maurer clarified that the action the LACAHSAs Board will take on May 14th includes a vote on the agency’s remainder 15% revenues that can be used to any eligible use of LACAHSAs’s funds, to determine if the LACAHSAs Board will keep these funds or distribute at a “70/30” pass down. He also reported there is an opportunity under another option for the LACAHSAs Board to allocate an additional 5% of funds to the PPO category.

Interim CEO Johnson reported that at the May 14, 2025 LACAHSAs regular meeting the full LACAHSAs Board will be able to vote on one of the following allocation options available for their consideration, as follows: 1.) 15 % can either stay within LACAHSAs; 2.) The 15% could be divided at “50/50,” or 3.) The LACAHSAs Board can remain at the “70/30” pass down, which is the option that LACAHSAs staff is recommending.

Chair Richardson recommended to stay at the 70/30. He discussed the importance of maintaining funding allocable to LACAHSAs’s “Annual Priorities” to allow flexibility for future decisions. Alternate Board Member Isela Gracian (for Board Member Holly J. Mitchell) agreed that the current allocations being recommended seem appropriate at the “70/30.” 2nd Vice Chair Victor Sanchez agreed as well with the current allocations.

Opportunity was given to members of the public to address the LACAHSAs Executive Committee. There was no public comment on this item.

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

7. Review Process for the Annual LACAHSAs Board Officer Election. (25-2533)

Chair Richardson introduced this item and turned reporting over to LACAHSAs Interim CEO Ryan Johnson.

Interim CEO Johnson reported that the LACAHSAs Bylaws provide for a two-step process for the election of LACAHSAs Officers and requires an election held at its regular meeting no later than June 30th for the positions of Chair, First Vice Chair, and Second Vice Chair, each year. He further shared that at this May 14, 2025 meeting, nominations for Board Officer positions are put forward by members of the LACAHSAs Board. He further added that Officers can serve for an additional term, if the LACAHSAs Board approves the one-year extension.

The LACAHSAs Staff suggested that a nomination session will be held for the upcoming May 14, 2025 LACAHSAs Board Meeting and a voting session for the June 2025 meeting for all Board Officers positions.

Michael Maurer, Partner with Best, Best and Krieger and LACAHSAs General Counsel, further explained that the LACAHSAs Bylaws allow for the following two main options related to the Board Officer positions. Option one is to nominate the current Board Officers for an additional term; the second option is if the current Board Chair would transition out then the First Vice Chair would become Chair, Second Vice Chair would become First Vice Chair, and a nomination for Second Vice Chair would be needed. Mr. Maurer clarified that the election of the LACAHSAs Board Officers will happen over a two-meeting process.

Chair Richardson emphasized the importance of ensuring representation from the County, the City of Los Angeles (LA City), and the smaller cities in the Board Officer positions. Previously, the Fourth District Supervisor Holly J. Mitchell sat in as the LACAHSAs Board Chair and currently, he (Mayor of Long Beach) sits as the LACAHSAs Board's Chair. Chair Richardson further added that after his term is over, a representative from LA City will hold the Board Chair position.

LACAHSAs General Counsel, Michael Maurer, indicated that he will verify whether LACAHSAs Expert Board Members are eligible to serve as LACAHSAs Officers/Chair.

Opportunity was given to members of the public to address the LACAHSAs Executive Committee. There was no public comment on this item.

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

8. Agenda review for the May 14, 2025 LACAHSAs Regular Meeting. (25-2447)

Chair Richardson introduced this item and turned reporting over to LACAHSAs Interim CEO Ryan Johnson.

After discussing the agenda review for May 14, 2025 LACAHSAs Regular Meeting, the Executive Committee decided to remove the Presentation by Los Angeles Business Council (LABC) on LACAHSAs Financial, due to time constraints.

Mr. Johnson informed the Executive Committee that he will discuss with the LABC to reschedule the presentation for a future LACAHSAs meeting date.

After further discussion, the Executive Committee decided to hold one discussion and one public comment session after both presentations are presented at the May 14, 2025, LACAHSAs Regular Board Meeting.

To address questions posed by the Executive Committee, Michael Maurer, LACAHSAs General Counsel, indicated that further information regarding the limitations on the qualifications for serving on the LACAHSAs Citizens' Oversight Committee (COC) will be provided on the May 14, 2025 LACAHSAs Board Meeting.

Chair Richardson highlighted the importance on selecting well diverse members for the COC. Chair Richardson added that the first round of appointees will be selected by the LACAHSAs Board and the future round of appointees will be selected by the LACAHSAs Inspector General.

Opportunity was given to members of the public to address the LACAHSAs Executive Committee. There was no public comment on this item.

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

III. REPORTS

- 9. Receive and File the Interim CEO's Oral Report:**
 - a. EisnerAmper Treasury Management Support Update
 - b. Overview of New LACAHSAs Website
 - c. Introduction of New LACAHSAs Staff Members (25-2448)

Chair Richardson introduced this item and turned reporting over to LACAHSAs Interim CEO Ryan Johnson.

Interim CEO Johnson share his oral report that is scheduled to also be presented at the upcoming May 14, 2025, LACAHSAs regular meeting.

He provided an update on Treasury Management and announced that the new LACAHSAs Website has been launched, along with LACAHSAs's new logo and tagline that reads, "The Affordable Solutions Agency."

Interim CEO Johnson also updated the Executive Committee on LACAHSAs's staffing and share that LACAHSAs will have two new hires before the end of 2025. Additionally, at the end of May 2025, LACAHSAs will have two insurance quotes that will be forthcoming to the Executive Committee for a decision in June 2025.

Opportunity was given to members of the public to address the LACAHSAs Executive Committee on Item Nos. 9, 10 and 12 of this meeting. There was no public comment.

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

10. Receive and File the Human Capital Ad-Hoc Committee's Oral Report
a. Status of Inspector General Recruitment (25-2449)

Chair Richardson introduced this item and turned over reporting to Second Vice Chair Victor A. Sanchez.

Second Vice Chair Sanchez provided a status of the LACAHSAs Inspector General Recruitment. As of May 5, 2025, the Inspector General position has been listed on seven different locations/sites, including: 1.) the Association of Inspectors General (<https://inspectorsgeneral.org/jobs/>), Government Jobs Website (<https://www.governmentjobs.com/>), League of California Cities (<https://www.calcities.org/>), California Special District Association (<https://www.csda.net/home>), California Minority Council Program (<https://cmcp.org/job-bank/job-bank-post-listing/>), California Association of Councils of Government (<https://calcog.org/>), and the Local Government Association (<https://www.local.gov.uk/>). From these postings, LACAHSAs received three applications, and the research team has identified an initial pool of 80 qualified candidates and thought leaders for recruitment. Second Vice Chair Sanchez reported that the research team has approximately contacted 60 candidates and thought leaders through a variety of communication platforms with those deemed suitable for the role. The research team will continue to do outreach as new referrals are received. Discussions with two potential candidates who have expressed interest in the Inspector General role are underway and LACAHSAs staff is currently pursuing five additional candidates.

Second Vice Chair Sanchez added that status updates on the recruitment of the LACAHSAs Inspector General will follow.

Opportunity was given to members of the public to address the LACAHSAs Executive Committee on Item Nos. 9, 10 and 12. There was no public comment.

Attachments: [Public Comment/Written Correspondence](#)

IV. MISCELLANEOUS

Matters to be Placed on Future Agendas

11. Matters to be placed on the agenda for action or discussion at a future meeting.
(25-2396)

Chair Richardson inquired with LACAHSAs Counsel if this item can be removed from the LACAHSAs Board's future agendas.

General Counsel Maurer, responded that this item will not be placed future LACAHSAs Board Meeting agendas, moving forward.

Attachments: [Public Comment/Written Correspondence](#)

Public Comment

12. Opportunity for members of the public to address the Los Angeles County Affordable Housing Solutions Agency Budget and Administrative Executive Committee (LACAHSAs Executive Committee) on items of interest that are within the subject matter jurisdiction of the LACAHSAs Executive Committee Agenda.
(25-2397)

Opportunity was given to members of the public to address the LACAHSAs Executive Committee on Item Nos. 9,10, and 12. There was no public comment.

Attachments: [Public Comment/Written Correspondence](#)

Adjournment

13. Adjournment of the May 5, 2025, meeting of the Los Angeles County Affordable Housing Solutions Agency Budget and Administrative Executive Committee.
(25-2398)

Chair Richardson thanked everyone for joining the Executive Committee Meeting.

The LACAHSAs Budget and Administrative Executive Committee meeting was adjourned at 4:11 p.m.