



Statement of Proceedings for the
Los Angeles County Affordable Housing Solutions Agency
Budget and Administrative Executive Committee Meeting
500 West Temple Street, Room 372, Los Angeles, CA 90012

TELECONFERENCE LOCATIONS:

***Long Beach City Hall, 11th Floor
411 W. Ocean Boulevard, Long Beach, CA 90802
**Bellflower City Hall
16600 Civic Center Dr, Bellflower, CA 90706**

Wednesday, June 18, 2025

1:00 PM

AUDIO FOR THE ENTIRE MEETING. (25-3662)

Attachments: [Audio](#)

I. ADMINISTRATIVE MATTERS

1. Call to Order and Roll Call. (25-3181)

Chair Richardson called the Los Angeles County Affordable Housing Solutions Agency Budget and Administrative Executive Committee (LACAHS Executive Committee) Meeting to order at 1:16 p.m.

Martha Arana, Commission Services Division, Executive Office of the Los Angeles County Board of Supervisors, conducted the roll. The following Board Members were:

Present: Chair Rex Richardson, 2nd Vice Chair Victor A. Sanchez, Alternate Board Member Isela Gracian (for Board Member Holly J. Mitchell) and Board Member Jorgel Chavez
Absent: 1st Vice Chair Miguel A. Santana and Board Member Natalie Knott

2. Items to be Added or Reordered on the Agenda. (25-3183)

There was no action taken on this item.

Attachments: [Public Comment/Written Correspondence](#)

3. Call for Disclosures/Recusals: Directors will disclose any item in which they have a conflict of interest under state law and acknowledge whether they will recuse from that item. Among other state laws, the Levine Act may require recusal on items involving a contract or entitlement where a campaign donor is an interested participant or applicant. (25-3184)

Chair Richardson introduced this item and asked if any member of the LACAHSAs Executive Committee had disclosures to make on any item on the June 18, 2025 agenda, in which member may have a conflict of interest under state law, and to indicate whether the member would be recusing from voting on any item on the agenda.

There were no disclosures or recusals from LACAHSAs members for voting for any of the items listed on the June 18, 2025 LACAHSAs Executive Committee agenda.

Attachments: [Public Comment/Written Correspondence](#)

II. DISCUSSIONS/ACTIONS

4. Approval of the May 5, 2025 LACAHSAs Budget and Administrative Executive Committee Meeting Minutes. (25-3185)

Opportunity was given to members of the public to address the LACAHSAs Executive Committee. There was no public comment on this item.

On motion of Alternate Member Isela Gracian (for Member Holly J. Mitchell), seconded by 2nd Vice Chair Victor A. Sanchez, the LACAHSAs Executive Committee approved the meeting minutes of May 5, 2025. Said motion was duly carried by the following:

Ayes: 4 - Chair Rex Richardson, 2nd Vice Chair Victor A. Sanchez, Alternate Board Member Isela Gracian (for Board Member Holly J. Mitchell) and Board Member Jorgel Chavez

Absent: 2 - 1st Vice Chair Miguel A. Santana and Board Member Natalie Knott

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

-
5. Annual “Expenditure Plan & Agency Strategy” and LACAHSAs FY 2025-26 Administrative and Operations Budget:
- a. FY 2025-26 “Expenditure Plan & Agency Strategy” with Allocation of Annual Board Priorities to the Production, Preservation, and Ownership (PPO) Category and Eligible Jurisdiction Allocations; and
 - b. LACAHSAs FY 2025-26 Administrative and Operations Budget. (25-3187)

Chair Richardson introduced this item and turned over reporting to LACAHSAs Interim CEO, Ryan Johnson.

Interim CEO Johnson called upon Micheal Maurer, Partner with Best Best & Krieger, LLP and LACAHSAs General Counsel, to provide an overview of the item and explain the actions to be taken. General Counsel Maurer stated that the action for the LACAHSAs Executive Committee was to recommend to the full LACAHSAs Board approval of:

- 1. The Annual Expenditure Plan & Agency Strategy;**
- 2. A component of the Annual Expenditure Plan allocating the 15% Annual Priorities to the PPO (Production, Preservation, and Ownership) Category; within that 15% Allocation, approve a 70%/30% split to the Eligible Jurisdictions and LACAHSAs; and**
- 3. The Administration and Operations Budget.**

Interim CEO Johnson informed the LACAHSAs Executive Committee that the LACAHSAs Citizens’ Oversight Committee (LACAHSAs COC) also reviewed and approved these recommendations at its last meeting. He added that the LACAHSAs COC further recommended approval of the following:

- 1. An increase to LACAHSAs lowest level of staff compensation (Executive Assistant’s compensation) to a supportive “Living Wage;”**
- 2. The use of Technical Assistance funding for workforce development (training and capacity building); and**
- 3. LACAHSAs staff explore the benefits of opting into CalPERS next year; currently LACAHSAs is not participating in CalPERS.**

The LACAHSAs Executive Committee expressed concern with the proposed LACAHSAs compensation ranges and their appearance to be high. Interim CEO Johnson explained that the salaries are competitive given LACAHSAs does not participate in a pension plan. Discussion ensued on the salary compensations and the LACAHSAs Executive Committee suggested moving forward with the compensation ranges identified, approving the Operations Budget, and requesting LACAHSAs staff to bring back a salary schedule with additional information at the July LACAHSAs Executive Committee meeting.

Chair Rex Richardson requested that the Annual Expenditure Plan also include an explicit statement that members of the undocumented community in Los Angeles County are eligible to receive LACAHSAs funding and services.

Julie Leadbetter, Chief Program Officer for LACAHSAs, also joined the meeting virtually and responded to questions posed by the LACAHSAs Executive Committee.

Opportunity was given to members of the public to address the LACAHSAs Executive Committee. There was no public comment.

After discussion, on motion of Second Vice Chair Victor A. Sanchez, seconded by Alternate Member Isela Gracian (for Member Holly J. Mitchell), the LACAHSAs Executive Committee took the following actions, incorporating the friendly amendments identified during the discussion of this item to:

- Approve the Annual Expenditure Plan & Agency Strategy with 15% Annual Priorities allocated to the PPO (Production, Preservation, and Ownership) Category, and within that 15% allocation, approve the 70%/30% allocation to be split between the Eligible Jurisdictions and LACAHSAs, respectively; and that the Annual Expenditure Plan include an explicit statement that members of the undocumented community in Los Angeles County are eligible to receive LACAHSAs funding and services; and**
- Approve the Adoption the Administration and Operations Budget with a continuing direction of the current proposed compensation ranges for LACAHSAs positions; and requested that LACAHSAs staff bring back a salary schedule with additional information, at the July LACAHSAs Executive Committee meeting.**

Ayes: 4 - Chair Rex Richardson, 2nd Vice Chair Victor A. Sanchez, Alternate Board Member Isela Gracian (for Board Member Holly J. Mitchell) and Board Member Jorgel Chavez

Absent: 2 - 1st Vice Chair Miguel A. Santana and Board Member Natalie Knott

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

6. Funding Memoranda of Understanding for Eligible Jurisdictions. (25-3349)

Item Nos. 6, 8, 9 and 10 were voted on simultaneously.

Interim CEO, Johnson, provided a brief overview of Item No. 6, and responded to questions posed by the LACASHA Executive Committee.

Opportunity was given to members of the public to address the LACAHSAs Executive Committee on Item Nos. 6, 8, 9, and 10. There was no public comment on these items.

On motion of Board Member Jorgel Chavez, seconded by 2nd Vice Chair Victor A. Sanchez, the LACAHSAs Executive Committee approved this item. Said motion was duly carried by the following vote:

Ayes: 4 - Chair Rex Richardson, 2nd Vice Chair Victor A. Sanchez, Alternate Board Member Isela Gracian (for Board Member Holly J. Mitchell), and Board Member Jorgel Chavez

Absent: 2 - 1st Vice Chair Miguel A. Santana and Board Member Natalie Knott

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

7. Presentation on Renter Protections and Homeless Prevention Program Strategy Development. (25-3350)

Chair Richardson announced that this item would be suspended until the next LACAHSAs Executive Committee Meeting, due to time constraints.

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

8. Per Diem for Citizens' Oversight Committee. (25-3351)

Item Nos. 6, 8, 9 and 10 were voted on simultaneously.

Opportunity was given to members of the public to address the LACAHS Executive Committee on Item Nos. 6, 8, 9, and 10. There was no public comment on these items.

On motion of Board Member Chavez, seconded by Second Vice Chair Sanchez, the LACAHS Executive Committee approved this item. Said motion was duly carried by the following vote:

Ayes: 4 - Chair Rex Richardson, 2nd Vice Chair Victor A. Sanchez, Alternate Board Member Isela Gracian (for Board Member Holly J. Mitchell) and Board Member Jorgel Chavez

Absent: 2 - 1st Vice Chair Miguel A. Santana and Board Member Natalie Knott

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

9. Fourth Amendment to the February 12, 2024 Policy Consultant Services Agreement by and between LACAHS and LeSar Holdings, Inc. (LeSar). (25-3361)

Item Nos. 6, 8, 9 and 10 were voted on simultaneously.

Opportunity was given to members of the public to address the LACAHS Executive Committee on Item Nos. 6, 8, 9, and 10. There was no public comment on these items.

On motion of Board Member Jorgel Chavez, seconded by Second Vice Chair Victor A. Sanchez, the LACAHS Executive Committee approved this item. Said motion was duly carried by the following vote:

Ayes: 4 - Chair Rex Richardson, 2nd Vice Chair Victor A. Sanchez, Alternate Board Member Isela Gracian (for Board Member Holly J. Mitchell) and Board Member Jorgel Chavez

Absent: 2 - 1st Vice Chair Miguel A. Santana and Board Member Natalie Knott

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

10. Review of Draft Agenda for the June 25, 2025 LACAHSAs Regular Board Meeting. (25-3362)

Item Nos. 6, 8, 9 and 10 were voted on simultaneously.

Opportunity was given to members of the public to address the LACAHSAs Executive Committee on Item Nos. 6, 8, 9, and 10. There was no public comment on these items.

On motion of Board Member Jorgel Chavez, seconded by Second Vice Chair Victor A. Sanchez, the LACAHSAs Executive Committee approved this item. Said motion was duly carried by the following vote:

Ayes: 4 - Chair Rex Richardson, 2nd Vice Chair Victor A. Sanchez, Alternate Board Member Isela Gracian (for Board Member Holly J. Mitchell) and Board Member Jorgel Chavez

Absent: 2 - 1st Vice Chair Miguel A. Santana and Board Member Natalie Knott

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

III. REPORTS

11. Receive and File the Interim CEO's Oral Report. (25-3194)

Chair Richardson announced that this report would be suspended until the next LACAHSAs Executive Committee Meeting, due to time constraints.

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

12. Receive and File Oral Report of the Human Capital Ad-Hoc Committee:

a. Status of Inspector General Recruitment (25-3363)

LACAHSAs Interim CEO, Ryan Johnson, reported that with the increase to the Inspector General Salary, more applicants have applied for the LACAHSAs Inspector General position. Feedback from the recruiting group indicated that with the salary increase, 10 individuals have applied.

Opportunity was given to members of the public to address the LACAHSAs Executive Committee. There was no public comment on this item.

Attachments: [Supporting Document](#)
[Public Comment/Written Correspondence](#)

IV. MISCELLANEOUS

Public Comment

13. Opportunity for members of the public to address the Los Angeles County Affordable Housing Solutions Agency Budget and Administrative Executive Committee (LACAHSAs Executive Committee) on items of interest that are within the subject matter jurisdiction of the LACAHSAs Executive Committee Agenda. (25-3189)

Opportunity was given to members of the public to address the LACAHSAs Executive Committee. There was no public comment.

Attachments: [Public Comment/Written Correspondence](#)

Adjournment

14. Adjournment of the June 18, 2025, meeting of the Los Angeles County Affordable Housing Solutions Agency Budget and Administrative Executive Committee. (25-3190)

Chair Richardson thanked everyone for joining the Executive Committee Meeting.

The LACAHSAs Budget and Administrative Executive Committee meeting was adjourned at 2:16 p.m.