

## Q&A Responses – Tranche #2

### Emailed Questions

**Q#1:** What type of evaluation criteria will LACAHS use to score for the 20 points allocated for "Demonstrated need for technical assistance and clarity of proposed uses" as written in Section 6.1?

**Answer:** LACAHS will consider the following evaluation criteria:

- Does the applicant articulate a problem/need related to the focus areas?
- Does the applicant identify a clear solution to said problem/need via technical assistance?
- Does the technical assistance support an Eligible Jurisdiction to solve that problem/need?

Please note that this is one criterion. An application will be scored on all criteria identified in the rubric.

**Q#2:** How does LACAHS define "directly impacted populations" and "equity" as listed in Section 6.1, Evaluation Criteria and Selection?

**Answer:** LACAHS defines "directly impacted populations" as the populations served by the Transitional Program Guidelines.

While LACAHS does not have a formal definition of equity, the Agency views equity through the lens of the updated Measure A goals, as adopted in the FY 2026-27 Expenditure Plan and Agency Strategy:

- Goal 4: Prevent people from falling into homelessness with a focus on addressing gender, ethnic and racial disproportionality, disparities and inequities.
- Goal 5: Increase the number of affordable housing units in Los Angeles County with a focus on addressing gender, ethnic and racial disproportionality, disparities and inequities.



**Q#3:** We are currently receiving Measure A funds for our homeless programs. Would this affect our eligibility or competitiveness for future funding if we apply for the Technical Assistance program?

**Answer:** Measure A funding for homelessness programs is not administered by LACAHSa. LACAHSa only administers Measure A funds related to affordable housing production, preservation, and ownership; renter protection; and homelessness prevention. Applicants to the TA RFP would not have their eligibility or competitiveness negatively affected for future funding from LACAHSa. LACAHSa has also worked with Los Angeles County's Department of Homeless Services and Housing (HSH) to allow for and support the braiding of Local Solutions Funds (administered by HSH) and LACAHSa's funding, where appropriate and aligned with LACAHSa's Transitional Program Guidelines.

### **Webinar Questions**

**Q#4:** Does the 400-word limit for the Statement of Qualifications apply to each organization that is involved in the proposal? Or is there only one Statement of Qualifications and 400-word limit for all co-applicants?

**Answer:** The 400-word limit as it relates to the Statement of Qualifications applies to the primary applicant. If applicable, an additional 400 words may be used to describe the qualifications of all other proposed organizations involved in the proposal. This would reflect a total of 800 words maximum for an applicant with co-applicants, regardless of the number of co-applicants (e.g., an applicant with one co-applicant would have 800 words maximum; an applicant with two or more co-applicants would also have 800 words).

**Q#5:** What if the applying organization does not have audited financial statements? What other documents could be submitted to show financial stability?

**Answer:** If an applying organization does not have audited financial statements, the applicant should provide a brief description (100 words maximum) explaining the circumstances as to why audited financial statements are unavailable. Additionally, the applicant should submit:

- At least two years of internal financial statements and no more than three years
- IRS Form 990s (if applicable to the applicant)

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- Year-to-date (YTD) financials and budget vs. actuals
- Three to six months of bank statements
- Cash flow projections for the applicant's budget year

**Q#6:** Can LACAHSa fund partial awards? In other words, would you award less than the requested funds based on other award amounts and remaining funding?

**Answer:** Yes. LACAHSa anticipates entering into multiple contracts with award amounts ranging from \$50,000 to \$500,000. Selected applicants may receive an award amount that is less than the funds requested in the proposal. LACAHSa will collaborate with selected organizations to amend the Project Outcomes and Outputs Table (Attachment 1) and the budget (Attachment 2) as needed for partial awards prior to executing a contract.

**Q#7:** Do Eligible Jurisdictions (EJs) also need to provide three references? If so, can you please clarify what you mean by "the references must be similar size and scope of service utilization of the Agency"?

**Answer:** Eligible Jurisdictions are required to provide three references but are not required to provide a letter of support.

"The references must be similar size and scope of service utilization of the Agency" means that references should be related to the Technical Assistance application and focused on the nature and type of Technical Assistance request submitted. References should be able to speak to the organization's qualifications and ability to perform the proposed project.

**Q#9:** Is there a certain type of reference that LACAHSa is looking for from an EJ? What role or department?

**Answer:** For all applicants, LACAHSa requests that "the references must be similar size and scope of service utilization of the Agency." This means that references should be related to the Technical Assistance application and focused on the nature and type of Technical Assistance request submitted. References should be able to speak to the organization's qualifications and ability to perform the proposed project.



For applicants who are not Eligible Jurisdictions, the reference could be from an Eligible Jurisdiction. Note that a reference includes the following information (Section 4.1.4 of the RFP):

- Contact Name & Title
- Name and Address of Government
- Telephone Number
- Email Address
- Number of Years as Customer
- Total Contract Amount
- Description of Services Provided

Selected applicants that are not Eligible Jurisdictions will be required to submit a letter of support from an Eligible Jurisdiction, as described in Section 4.1.4. The Agency reserves the right to contact the Eligible Jurisdiction for additional information regarding the letter of support. (Section 8.14 of the RFP)

**Q#8:** When you send out the answers, can you write out the required documents that EJs need to include in their packets?

**Answer:** Please note that full requirements — including word limits, page limits, attachments, and other details — are identified in the RFP. The table below is a summary of such requirements. Applicants should still review the full RFP for complete details.

	<b>Eligible Jurisdictions</b>	<b>Non-Eligible Jurisdictions</b>
<b>4.1.1 Cover letter</b>	Required	Required
<b>4.1.2 Narrative Proposal</b>	Required	Required
<b>a. Professional Qualifications and Specialized Experience</b>	Required	Required
<b>b. Scope of Work</b>	Required	Required
<b>c. Work Plan and Timeline</b>	Required	Required
<b>d. Staffing Plan</b>	Required	Required
<b>e. Proposed Outcomes and Outputs (Attachment 1)</b>	Required	Required
<b>f. Organizational fiscal documents</b>	Required	Required

<b>g. Litigation</b>	Required (Limited to the scope of the RFP)	Required
<b>4.1.3 Cost Proposal (Attachment 2)</b>	Required	Required
<b>4.1.4 References and Letters of Support</b>	Required	Required
<b>a. References</b>	Required	Required
<b>b. Letter of Support from an Eligible Jurisdiction</b>	Not required	Required
<b>4.1.5 Conflict of Interest Statements (Attachment 3)</b>	Required	Required

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