

# RFP - Services for Production, Preservation, and Ownership – Affordable Housing Consultant Bench

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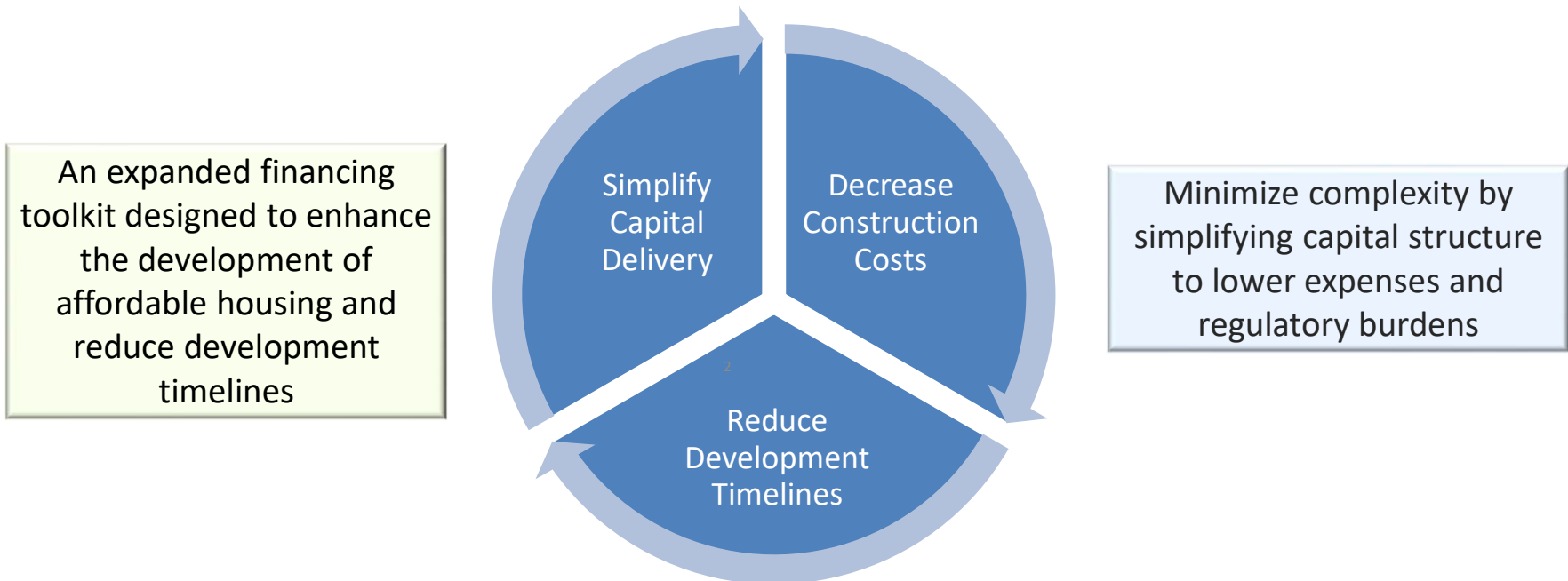
## Applicants' Conference

January 23, 2026



# Embracing the role of “Solutions Agency”

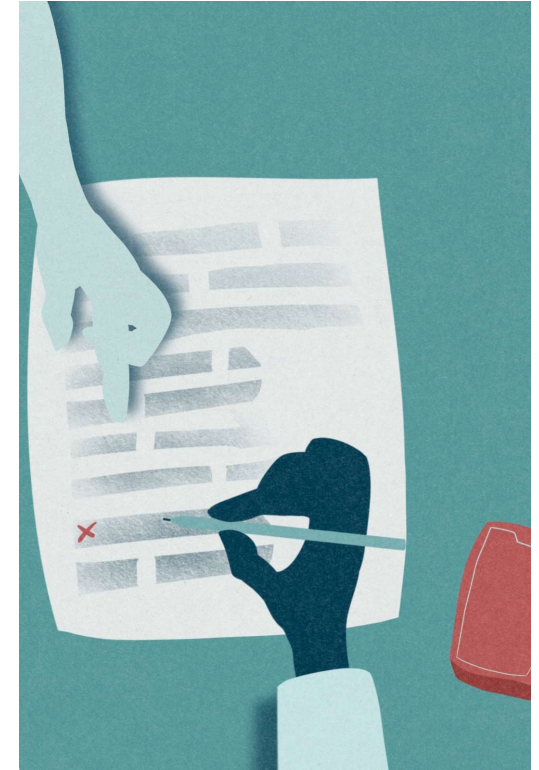
Our Mandate is Clear:



## RFP Overview

### Package 1: Production & Preservation NOFA (Multifamily Rental)

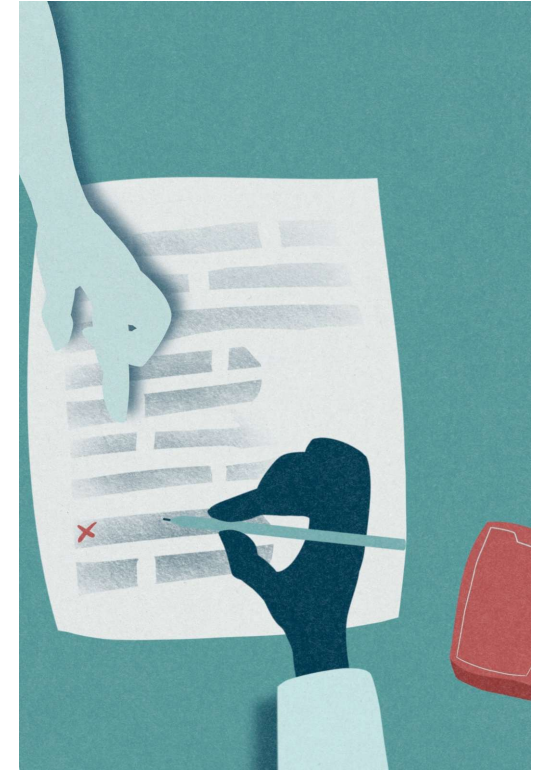
- Underwriting and loan closing of multifamily rental properties including feasibility and readiness
- Coordination of Third-Party due diligence
- Negotiation of documents, working with closing team for loan, grant and subsidy closings.
- Preparation of credit memos and participation in panel meetings and debrief sessions
- Policies, Procedures & Standards Support for 9 products in the Production & Preservation NOFA



## RFP Overview

### Package 2: Homeownership RFP & Program Operation Services

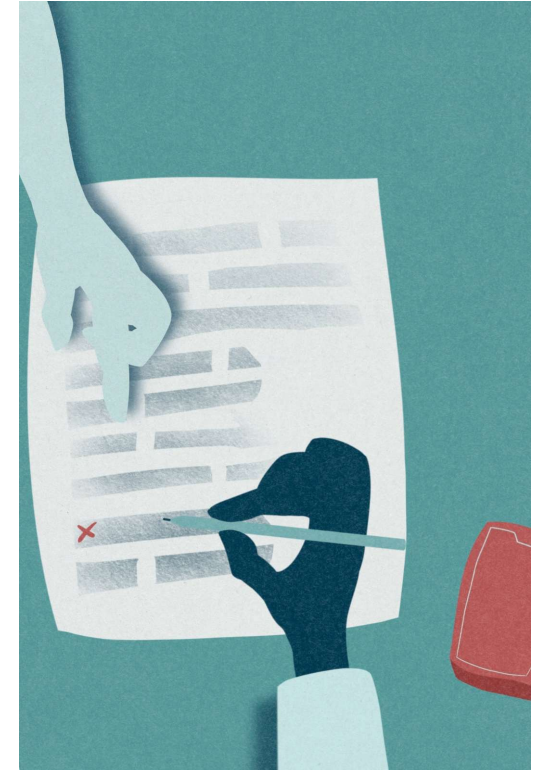
- Establish program development criteria and develop programs for homeownership programs including soft loans, interest rate buy downs, shared equity and DPA products for first time homebuyers. Identify parameters for resale/recapture restrictions/long-term affordability per Measure A and SB679.
- Develop solicitation materials (NOFA, RFP, Over-the-counter) for each program
- Underwriting and Loan closing including feasibility and readiness, negotiation of documents and working with closing team for closings.



## RFP Overview - Continued

### Package 3: Community Land Trust Program Operation Services

- Define requirements for either a NOFA, RFP or over the counter services for Community Land Trusts including experience, project requirements and community engagement plan.
- Develop scoring criteria emphasizing community control and displacement prevention
- Underwriting and Loan closing including feasibility and readiness, negotiation of documents and working with closing team for closings.



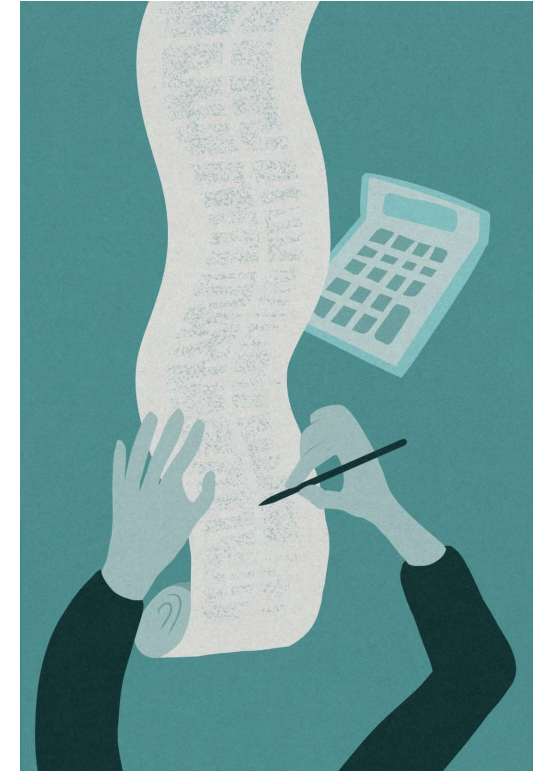
## Minimum Qualifications

To be considered for selection, proposing organizations must meet at minimum the following qualifications:

- Be capable of providing the services sought by the Agency as outlined in the Scope of Services.
- Demonstrate a history of timely completion of services in underwriting or loan closing or policies and procedures, with minimal errors
- Have established offices physically located in the State of California.
- Location within, or proximity to, Los Angeles County as well as experience working within Los Angeles County will be a factor in the Agency's decision as it evaluates experience.
- Have experienced and dedicated staff able to be assigned and committed to providing required services to a public agency.
- Demonstrate a diverse and experienced team that offers a well-rounded approach to providing the services proposed.

## RFP Schedule

RFP Release date	Friday, January 16, 2026
Questions/Clarifications Requests Open	Monday, January 19, 2026
Applicants Conference	Friday, January 23, 2026
Deadline Questions/Clarification Requests	Monday, January 26, 2026
Responses to Questions Posted	Wednesday, January 28, 2026
<b>Deadline for Submitting Complete Proposals</b>	<b>Monday, February 2, 2026</b>
Notification of Intent to Award Sent to Applicants	Friday, February 6, 2026
LACAHS Board Meeting for Final Selection and Approval	Wednesday, February 11, 2026
Anticipated Contract Start Date	Monday, March 2, 2026





## RFP Requirements

- Professional Qualifications and Specialized Experience (4 pages maximum)
- Scope of Work including timeline and pending litigation (6 pages maximum)
- Cost Proposal (3 pages maximum)
- References (3 minimum references)

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**Submissions due by 5:00 pm on Monday, February 2, 2026 via email to  
[info@lakahsa.gov](mailto:info@lakahsa.gov)**



## Evaluation Criteria

Evaluation Criteria	%
Organizational capacity and experience of the proposed consultant team; relevant qualifications including diversity of the team, length of work in the field as articulated in section 4.1.2(a) of this RFP	25
Past work that aligns with proposed work conducted in L.A. County or State of California in section 4.1.2(a) and (b) of this RFP	25
Demonstration of a clear, realistic and effective approach to delivering proposed services as articulated in section 4.1.2(c) of this RFP	25
Budget and Cost Effectiveness as articulated in section 4.1.3 of this RFP	25

## Next Steps

- **Questions due:** Monday, January 26, 2026
- **Question responses:** Wednesday, January 28, 2026. Will be posted on LACAHSa website, under ‘Data & News’ as addendum to the proposal.
- Submit all questions to [info@lakahsa.gov](mailto:info@lakahsa.gov)

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