



AGENDA FOR THE REGULAR MEETING OF THE  
LOS ANGELES COUNTY AFFORDABLE HOUSING SOLUTIONS AGENCY

The Metropolitan Water District of  
Southern California Headquarters, Boardroom  
700 N. Alameda Street, Los Angeles California 90012

WEDNESDAY, MAY 29, 2024, 1:00 P.M.

**Participate via computer or smartphone:**

Click on [LACAHS](https://lacahsa.gov/) or QR code below:



**Listen via telephone:**

Call (213) 306-3065

Access code: 253 084 79383

Password: 52224720

**Website:**

<https://lacahsa.gov/>

Event number: 2530 847 9383

[LACAHS CODE OF CONDUCT](#)

Password: lacahsa052924

**Board Members:** Chair Holly J. Mitchell, Vice Chair Rex Richardson, Second Vice Chair Miguel A. Santana, Kathryn Barger, Karen Bass, Jorgel Chavez, Jason Gibbs, Alan Greenlee, Janice Hahn, Lindsey P. Horvath, Jonathan Jager, Zerita Jones, Paul Krekorian, Jed Leano, John A. Mirisch, Nithya Raman, Victor A. Sanchez, Almas Sayeed, Emma Sharif, Hilda L. Solis, and Kome Ajise (non-voting)

AGENDA POSTED: **May 24, 2024**

**ACCOMMODATIONS:** Accommodations, American Sign Language (ASL) interpreters, or assisted listening devices are available with at least three business days' notice before the meeting date. Agendas in Braille and/or alternate formats are available upon request. Please telephone (213) 974-1431 (voice) or email at [commserv@bos.lacounty.gov](mailto:commserv@bos.lacounty.gov), from 8:00 a.m. - 5:00 p.m., Monday through Friday.

Para Información en español, por favor comuníquese a la oficina de Servicios de Comisión al numero (213) 974-1431 entre 8:00 a.m. Y 5:00 p.m. lunes a viernes.

**CODE OF CONDUCT:** [Link to Code of Conduct](#)

**SUPPORTING DOCUMENTATION:** Supporting documentation can be obtained at the Commission Services Office, Kenneth Hahn Hall of Administration, 500 West Temple Street, Room B-50-B, Los Angeles, CA 90012.

**PUBLIC COMMENT:** For those who wish to provide live public comment, you can join the [WebEx](#) meeting on your computer or smartphone. For those calling into the meeting via telephone, you may make public comment by dialing \*3 on your phone during the item on which you wish to comment. You may also provide written public comments by email to [commserv@bos.lacounty.gov](mailto:commserv@bos.lacounty.gov). Deadline to submit written public comment is the day before the meeting, by 5:00 p.m. Please include the agenda item and meeting date in your correspondence. All correspondence received shall become part of the official record.

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**I. ADMINISTRATIVE MATTERS**

1. Call to Order and Roll Call. (24-1473)
2. Approval of the April 11, 2024, Meeting Minutes. (24-1475)  
*Attachments:* [Supporting Document](#)  
[Public Comment/Written Correspondence](#)

**II. NOTICE OF CLOSED SESSION FOR MAY 29, 2024**

3. **PUBLIC EMPLOYMENT**  
(Government Code Section 54957(b)(1))  
  
Interim Chief Executive Officer– (24-1803)  
*Attachments:* [Public Comment/Written Correspondence](#)

**III. ACTIONS**

4. Receive and File Nominations for Second Vice Chair. (24-1872)  
*Attachments:* [Public Comment/Written Correspondence](#)
5. Discuss the need for a LACAHSAs Policy on Conflicts of Interest, Disclosures, Recusals and Disqualifications in Contracting & Procurement, and, separately, the need for a Policy on Records Retention, and take appropriate action as follows:
  1. Find the proposed actions are Exempt from or are not projects under the California Environmental Quality Act;
  2. Adopt and approve the Attached Policy on Conflicts of Interest, Disclosures, Recusals and Disqualifications in Contracting and Procurement; and
  3. Adopt and approve the attached Policy on Records Retention. (24-1873)  
*Attachments:* [Supporting Document](#)  
[Public Comment/Written Correspondence](#)

#### **IV. PRESENTATIONS**

6. Presentation by LACAHSAs Housing Experts:
- a. Alan Greenlee, LACAHSAs Board Member and Interim Housing Production Expert Designee of Southern California Association of Non-Profit Housing (Executive Director of SCANP)
  - b. Zerita Jones, LACAHSAs Board Member and LACAHSAs Interim Citizens' Oversight Chair
  - c. Almas Sayeed, LACAHSAs Board Member and Interim Renter Protections Expert Designee of the steering committee for Stay Housed L.A.
  - d. Jonathan Jager, LACAHSAs Board Member and Interim Housing Preservation Expert Designee of the Los Angeles Community Land Trust Coalition (24-1874)

**Attachments:** [Supporting Document](#)  
[Public Comment/Written Correspondence](#)

7. Presentation by LACAHSAs Operations.
- a. Natalie Donlin-Zappella, Director of Partnerships and Climate Practice, Global Policy Leadership Academy
  - b. Edwin Peart, Associate, LeSar Development Consultants (24-1876)

**Attachments:** [Supporting Document](#)  
[Public Comment/Written Correspondence](#)

## **V. DISCUSSIONS**

8. Discuss and take appropriate action on the for following recommendations of the LACAHSAs Budget and Administrative Executive Ad-Hoc Committee (Executive Ad-Hoc Committee):
- a. Discuss the need for a Memorandum of Understanding (MOU) by and between LACAHSAs and the County of Los Angeles for the Auditor-Controller and the Treasurer & Tax Collector's fee-based services in support of LACAHSAs operations and administration, including but not limited to payroll, claims and disbursements, check writing and other payments, general accounting, cost, revenue and budget services, financial reporting, banking services and any other related services, and take appropriate action as follows:
    1. Find the proposed actions are exempt from or are not projects under the California Environmental Quality Act;
    2. Approve, authorize and delegate authority to the Chair of the LACAHSAs Board, or designee, to request from the County of Los Angeles that it negotiate, execute and implement an MOU with LACAHSAs for the provision of the Auditor-Controller and the Treasurer & Tax Collector's fee-based services in support of LACAHSAs operations and administration;
    3. Delegate authority to the Chair of the LACAHSAs Board, or designee, to negotiate, execute and implement said MOU, subject to review as to form by LACAHSAs counsel; and
    4. Accept a gift of funds from United Way, Inc. (dba United Way of Greater Los Angeles) in an amount sufficient to pay for all the Auditor-Controller, Treasurer & Tax Collector's services provided or contemplated under said MOU for a period of at least 12 months from the MOU effective date, and all such gifted funds shall be deposited with the Treasurer & Tax Collector of the County of Los Angeles for MOU expenditures. (24-1877)

**Attachments:** [Supporting Document](#)  
[Public Comment/Written Correspondence](#)

9. Discuss and take appropriate action on the following recommendations of the Budget and Administrative Executive Ad-Hoc Committee (Executive Ad-Hoc Committee):
- a. request that the Office of County Counsel, County of Los Angeles (County), as authorized under the LACAHSAs MOU with the County, develop a draft LACAHSAs CEO benefits package, in collaboration with the Executive Ad-Hoc Committee and the Interim Chief Executive Officer Recruitment/Hiring Ad-Hoc Committee (CEO Ad-Hoc Committee), and present said draft benefits package to the LACAHSAs Board within 45 days for consideration and possible adoption by the full LACAHSAs Board.
  - b. direct the Executive Ad-Hoc Committee to identify at least one additional local, state or federal government entity to support LACAHSAs operations on an interim basis, and report back to the LACAHSAs Board on recommendation of potential government partners within 30 days. (24-1893)

**Attachments:** [Public Comment/Written Correspondence](#)

## **VI. REPORTS**

10. Receive and Accept Oral Report by the Budget and Administrative Executive Ad-Hoc Committee. (24-1476)

**Attachments:** [Supporting Document](#)  
[Public Comment/Written Correspondence](#)

11. Receive and Accept Oral Report by the Interim Chief Executive Officer Recruitment/Hiring Ad-Hoc Committee. (24-1478)

**Attachments:** [Public Comment/Written Correspondence](#)

## **VII. MISCELLANEOUS**

### **Matters Not Posted**

12. Matters not on the posted agenda, to be placed on the agenda for action at a future meeting for matters that required immediate action because of an emergency situation or where the need to take action came to the attention of the Los Angeles County Affordable Housing Solutions Agency (LACAHSAs), subsequent to the posting of the LACAHSAs agenda. (24-1479)

**Attachments:** [Public Comment/Written Correspondence](#)

### **Public Comment**

13. Opportunity for members of the public to address the Los Angeles County Affordable Housing Solutions Agency (LACAHSAs) on items of interest that are within the subject matter jurisdiction of LACAHSAs. (24-1480)

**Attachments:** [Public Comment/Written Correspondence](#)

### **Adjournment**

14. Adjournment for the May 29, 2024, meeting of the Los Angeles County Affordable Housing Solutions Agency. (24-1481)